

Newnan-Coweta Historical Society
Post Office Box 1001
Newnan, Georgia 30264

ARTIFACT DONATION GUIDE
www.nchistoricalociety.org

Most additions to our unique research and exhibit collection of artifacts, equipment, personal papers, documents, photographs, maps, books, memorabilia and artwork are acquired through unconditional donations from private individuals and veterans. Listed below are examples of the types of material we seek to acquire.

Materials of interest to the NCHS:

Uniforms, Gear, Equipment, Weapons, Flags, Unit Insignia, Shoulder Patches, Art (original drawings, paintings, sketches, cartoons, prints, etc.), Scrapbooks, Motion Pictures, Videos or Audio records of your service experiences; Captured enemy materials, and other Objects relating to your military service or to Army, Navy, Air Force, Marine Corps, Coast Guard or wartime Merchant Marine history.

Memoirs or diaries of military service (published, typed, handwritten, electronic); Personal correspondence with family and friends (including V-Mail); Base, Camp, Unit, and Service related newspapers and periodicals; Unit histories (published or not) and organizational documents (reports, briefings, orders, etc.); Books on the Services or military history (nonfiction), Service manuals, brochures, and handouts; Military maps and charts; Photographs (prints, negatives, slides, albums); and other print or image materials that tell about your military experiences.

If you don't see anything above that seems to describe your item(s) please call us and ask!

Other Things to keep in mind when considering a donation:

- We do not give valuations for items. (See out FAQ section if you are interested in an appraisal.)
- Presently, we are interested in any WWI or WWII items. We hope to add things from the Korean, Vietnam, Grenada, Panama, Persian Gulf I and Persian Gulf II at a later date.
- We would welcome donations left to the society in wills as well.
- If you would like to offer an item for donation, please download the Donation form from the Historical Society website (see above), fill out and send to Don Doggrell. If you do not have access to the internet, send a letter to the Historical Society c/o Don Doggrell with a request for the Donation form. You can also call Don at 770-927-9702 or email him at ddoggrell@bellsouth.net. He will in turn contact you with instructions.
- In your letter or email, please give us a brief description of the item(s) and if you have any details about who may have used/written/worn the item please include this too, as this information is often of critical importance in determining an item's historical significance.
- Please also include your telephone number or email address and tell us whether or not you are the owner of the item(s). If possible, please include a photograph of the item if it is a work of art or a three-dimensional item, such as a uniform, model, or item of field equipment.

ITEMS NOT ACCEPTED:

Items too large for storage or display capabilities, items in poor condition, infested items, potentially hazardous items such as live ammunition or unexploded ordnance and any other items that do not fulfill the Museum's mission are not to be accepted. Decisions on acceptance are to be made by the Curator.

MONETARY DONATIONS

The Newnan-Coweta Historical Society is a not-for-profit 501(c)(3) Museum. Grants and donated funds allow the NCHS to fund ongoing exhibits; displays, educational programs. Your help in supporting these needs is greatly appreciated and will ensure the future of the Newnan-Coweta Historical Society. Your donations may be tax deductible; please check with your accountant or tax advisor to get advice about tax implications.

Frequently Asked Questions

What does the Society do with donated artifacts?

The Newnan Coweta Historical Society uses artifacts for the following purposes:

1. For exhibits organized and displayed in the Museum.
2. For exhibits organized by the History Department at Newnan High School.
3. For exhibits organized and displayed on special occasions such as Veterans' Day and Memorial Day.
4. For research by students and historians.

Items not used for these purposes at any given time are placed in secure storage within the society.

How do I donate an item?

If you would like to offer an item for donation, please download the Donation form from the Historical Society website (www.nchistoricalociety.org) fill out and send to Don Doggrell. If you do not have access to the internet, send a letter to the Historical Society c/o Don Doggrell with a request for the Donation form. You can also call Don at 770-927-9702 or email him at ddoggrell@bellsouth.net. He will in turn contact you with instructions.

When will my items be placed on display?

In accordance with standard museum practices, the Newnan Coweta Historical Society does not guarantee display of artifacts or that they will ever be put on display. When exhibits are created, the Curatorial staff selects artifacts that they feel best convey the stories related to the exhibit and often we have a number of artifacts to choose from.

My donation was on display in the past. Why was it moved and where is it now?

Since the society does not place its artifacts on permanent display, we rotate our exhibits to bring new material out for public view so our visitors see different things each time they come. The artifacts that have been cycled off of display return to storage. It is also possible that the items are being used as display items at our local high school.

Where are the artifacts if they are not on exhibit?

The collection of artifacts is stored in a secure, humidity, temperature, and light controlled area.

Will the Society take my object on loan?

The Society does not take items on loan other than for immediate exhibition purposes.

Can I see my donation even though it is not on display?

With an appointment, donors are welcome to view their donations if they are not out on display.

How much is my artifact worth?

The museum staff is unable to provide appraisals for donors, but the following agencies are available if the donor wishes to have their items appraised:

Appraisers Association of America, Inc.
386 Park Avenue South, Suite 2000
New York, NY 10016
212-889-5404, ext. 10
Email: aaa@appraisersassoc.org
Website: www.appraisersassoc.org

American Society of Appraisers
PO Box 17265
Washington, DC 20041
703-478-2228